



## Lincoln Poultry Digital Delivery

*Fast – Convenient - Reliable*

### **What is digital delivery?**

Using your e-mail address or a fax machine, Lincoln Poultry can send you credit invoices, statements and order guides – *Fast – Convenient – Reliable*.

### **If I sign up will all my paper documents from Lincoln Poultry come that way or can I choose which ones?**

Currently we have the ability to send your Invoices, Statements and Order Guides digitally, but we hope to expand this offering in the future. We will notify you when additional documents become available for digital delivery.

### **Will my driver still have a paper invoice?**

Absolutely, this does not change your actual delivery invoice.

### **I want to get the statement and I want my kitchen manager to get the order guide, is that possible?**

Absolutely, you will provide an e-mail address or fax number for each person and designate the digital documents that they should receive.

### **What if my e-mail changes?**

If you have any changes to e-mail addresses, fax numbers, or personnel please contact Lincoln Poultry customer service to get your business's information updated.

### **How often will I receive these items?**

You will receive these documents on the same schedule you do now, *only faster!* Lincoln Poultry will continue to process and send your documents on the same schedule that is used now, but you will no longer have to wait **days** for the *snail mail* to show up in your mailbox. Using Digital Delivery, your documents will arrive within minutes of being processed by Lincoln Poultry.

Credit invoices are processed when our driver returns to the warehouse and will be digitally transmitted once they're processed.

### **How do I sign up?**

You can call customer service or click on the digital delivery link on our website [www.lincolnpoultry.com](http://www.lincolnpoultry.com)

### **If I have an address or personnel change can I update the information myself?**

No, you will need to call customer service to make the change.